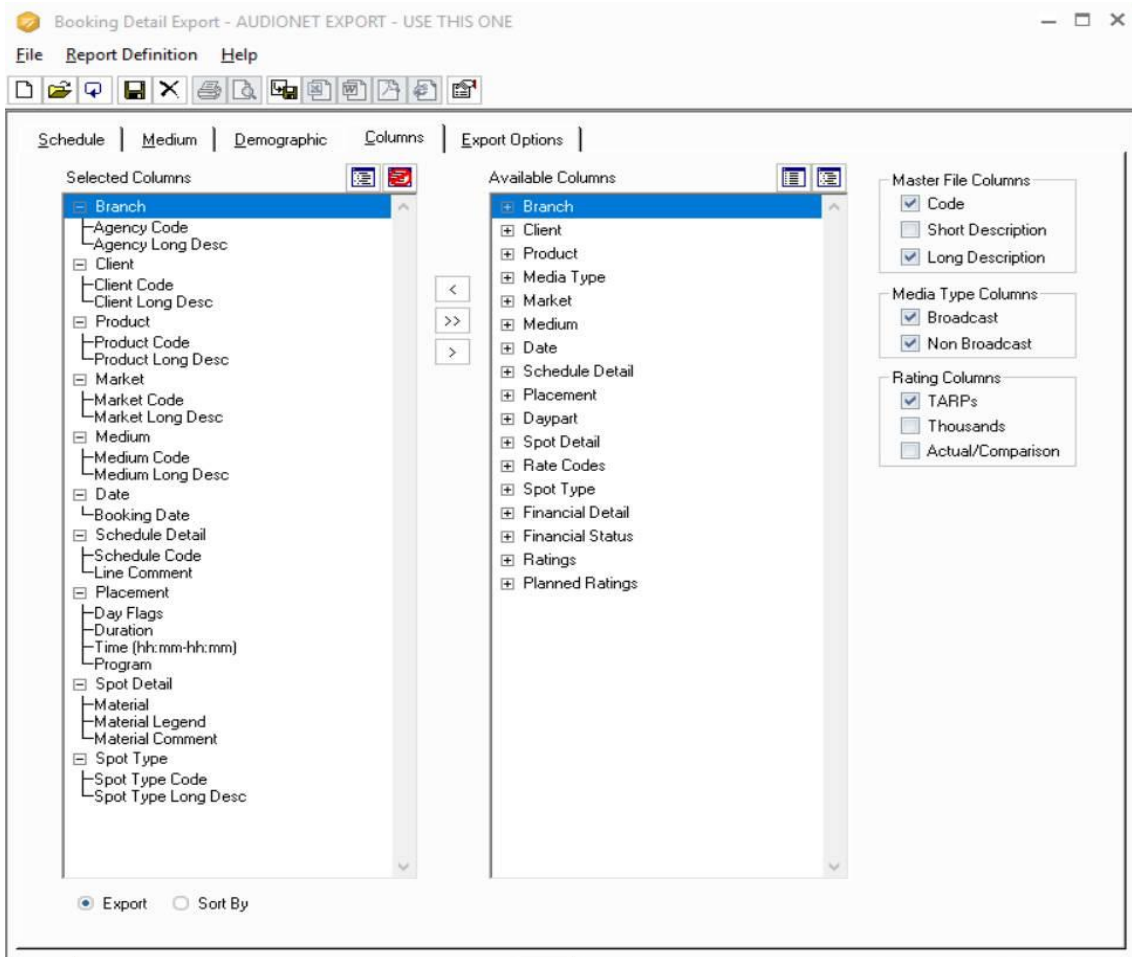


1. Ensure creative audio has been dispatched via [www.audionet.com.au](http://www.audionet.com.au) Contact [support@audionet.com.au](mailto:support@audionet.com.au) for your login details.
2. Export the campaign from SMD as a .csv file. The below screenshot are the parameters required for each export. Saving a report with these parameters in your own files will ensure correct data is provided each time.



3. Email the SMD/Booking Exports, Media Plan & Material Instructions to [support@audionet.com.au](mailto:support@audionet.com.au) The Agency responsible for emailing Material Instructions to Networks should cc [support@audionet.com.au](mailto:support@audionet.com.au) at the time of emailing to networks. This ensures AudioNET have the most up to date creative rotation or amendment information.
4. Email any updated booking information to AudioNET when changes occur during the campaign.

## **Audio**<sup>NET</sup> Support Contacts

**Phone: 1800 003 155**

**e-mail: [support@audionet.com.au](mailto:support@audionet.com.au)**